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| | **Date Ref. Rec'vd** | **Name** | **Reffered By** | **Phone Number** | **Gift Offered?** | **Gift Received?** | **Date of Follow-up** | **Method of contact** | **Date of Appt** | **Notes** |
| Ex. | 5/1/2014 | Jessie Fun | Susie Q | 867-5309 | $50 to party w/4 | | 5/3/2014 | Text | 5/9/2014, 6pm | sending FB message w/guest list by 5/6/14. |
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